

Orchard Primary PTA General Meeting Minutes

Monday, February 3, 2014

7:00 p.m. - Library

Meeting called to order at 7:05 p.m. by Jennifer Fournier.

Principal Report – Mrs. McWilliams had an appointment but emailed her report to Jennifer Fournier.

The polar vortex must of loved visiting Michigan but really played havoc with student learning this past month. The staff and students were off and running last week trying to play catch up.

The over-arching intent for our **Professional Learning Communities** (Team Thursday and Delayed Start Days) is:

1. Every teacher is engaged in a process that clarifies exactly what each student is to learn in each grade level.
2. Every teacher is engaged in a process to clarify consistent criteria by which to assess the quality of student work.
3. Every teacher is engaged in a process to assess student learning on a timely and frequent basis through the use of teacher-developed common formative assessments.

4. Our school is developing a specific plan to ensure that students who experience initial difficulty in learning are provided with additional time and support for learning during the school day in a timely and directive way that does not cause the student to miss any new direct instruction (or miss recess).

Extended Day Program Staff in grades 1-4 are working together to identify the students in need of **reading and/or math support**. We are currently surveying the parents of potential students to see interest in a before school or after school program.

The student **RAD Raider T-shirts** have arrived and are awaiting the first students who have earned their twenty tickets from their classroom teacher. We are planning to take the student's photo in the office and display the RAD Raider photos in the main lobby again this year. We appreciate the funds from Market Day being utilized to support the RAD Raider expectations. Thank you again for your support of our students and staff.

Meeting Minutes from 12/2/ 13 were approved as is:

The motion to accept as is: Kathryn Calcaterra

2nd by Jill Ward

All in favor. No one opposed. Motion carries.

Treasurer's Report:

Lauren has been working with the Michigan PTA to update the format of our budget. Her goal is to bring the updated format to the General Meeting in March.

The motion to accept the report as is: All in favor. No one opposed. Motion carries.

Finished Business:

Santa Shop - Santa Shop 2013 was a success and the Chair, Beth Kasper, and all of the volunteers did a wonderful job with this event. The bill from Debby's Dollar was only \$1.25 over the amount collected which was outstanding.

4th Grade Honor Roll – The PTA held an Ice Cream Social for the 67 Honor Roll students on Dec. 13th. The PTA purchased the ice cream and zipper pulls for the students. We also used the left over bowling certificates from the Halloween Party with the permission of Paul, the owner of the bowling alley. He was very glad to help.

Family Movie Night – Despicable Me 2 was shown on Friday, Jan. 31st at 7 p.m. The turnout was amazing. The cafeteria was full of adults and students. We are guessing maybe 250 people were there. We had to purchase \$100 movie license, but already had all the popcorn and candy supplies. The juice was donated by Almont McDonalds. Someone suggested looking into purchasing a yearly license and another suggestion was to host an Outdoor Movie Night at the end of the school year in maybe May or June. Kathryn and Stephanie did a nice job co-chairing this event.

Current Business:

Mom to Mom Sale – At this point Kathryn said 10 people have paid for tables with 6 to 7 more people considering signing up. She is in need of more volunteers to help at this event and bring items for the bake sale. A sign up sheet was passed around. This event was advertised on the Mom to Mom Sale website and also the Tri-City Times. They are also going to put flyers and signs around town.

Detroit Red Wings Assembly – Due to bad weather, school was cancelled on the original date for this assembly and needs to be rescheduled. Jennifer F. is working on rescheduling this event for either Feb. 19, 20, 26 or 27. We will keep everyone posted.

Market Day Updates – There is a new dessert promotion that just came out. Mrs. McWilliams had a promotion to have anyone that sells a dessert can help duck tape her to the wall. The person that sold the most desserts would win a 4 pack of movie tickets. It also stated on the flyer that money raised would go toward the RAD Raider fund to purchase t-shirts. This would be the 3rd Market Day promotion going toward this fund. These funds have historically gone to the PTA's General fund. This 3rd fundraiser had not been brought up at a PTA meeting and therefore was not approved or denied by our PTA members. It was decided that the PTA Board would discuss this issue with Mrs. McWilliams and bring more information back to our members at our meeting in March.

Morley Candy Chocolate Fountain Party – Lauren R. is working on finding a date to hold this event. Once we find out a date that will work for the school, she will discuss with Mr. Morley. This event will be for students that sold 1 or more items at our Morley Candy Fundraiser in the fall. There are approximately 160-175 students that will be invited to the party.

PTA Float – Heather T. worked with someone that specializes in buying and selling farm equipment to assess the value of the PTA trailer. He stated that it had no running lights or brakes on the axles, the decking was good, but not for heavy weight like hauling large hay bales. The tires are currently ok, but will dry rot soon if we don't move it. He suggested that we try to sell it for \$400.

A motion was made by Kathryn C. to try to sell this float.

2nd - Stephanie B.

All in favor. No one opposed. Motion Carries.

The PTA Board will start to figure out a way to get this trailer up for sale.

New Business:

March is Reading Month – The PTA has author Pam Flowers scheduled to do an assembly on March 19, 2014. The author is from Alaska and was the first American woman to complete a 2500 mile dog sled trek across Arctic America. She also successfully completed the 1200 mile Iditarod Dog Sled Race from Anchorage to Nome, Alaska. The contract has been signed for \$600 dollars. Mrs. Grace is also working with Mrs. McWilliams to set up an evening assembly with her for families to come. She would bring her dogs with her for this event. We should find out more this evening assembly soon. There is also a committee headed by the teachers to work with the students on an "Idit-a-read" program. They are finding unique ways to encourage the students to read and they would like to purchase medals for the students. They needed \$78.50 over the \$700 budget to purchase the medals.

A motion was made to go over budget by \$78.50 to purchase the medals by Jill Ward.

2nd - Stephanie Bankston.

All in favor. No one opposed. Motion carries.

Orchard Primary Post Office – The Post Office will run from Feb. 4 – Feb. 13th this year. Mrs. Grace is asking for parent volunteers to help on these dates from 11:30 a.m. – 1:00 p.m. A sign up sheet was passed around for parents to volunteer.

Spring Vendor Show/Ladies Night Out – Jennifer F. and Dawn J. are working to combine this event this year on Tuesday, March 25th. Jennifer is going to work on filling out a building use form to see if the building is available that evening. So far, Zumba is scheduled. The event is targeted to run from 5 – 9 p.m. with set-up being from 4-5 p.m. This year Jennifer would like to collect the money for the tables ahead of time, rather than that evening. She is also considering selling half tables, since a whole cafeteria table is quite large.

National Volunteer Week – There is a week in the month of April called National Volunteer week. The PTA Board asked our membership if they would like to consider doing something nice for all the volunteers that help at our school/PTA. The overall consensus was not to do something for our volunteers, but to use this money somewhere else on the students, teachers or the school.

PTA Board Positions for 2014-2015 School Year – We will be opening up the PTA Board Positions for nominations at our next meeting in March. Voting will take place for new Board Members in April. Jennifer F. will no longer be able to serve as President due to the fact that her child will be moving to the middle school. Kim F. has served as Secretary for 2 years and is looking for someone to take her position as well. We will also be taking nominations for the Vice President and Treasurer Position. Anyone interested in learning more about the positions can contact Jennifer or other current members of the PTA Board.

Our next meeting will be held on Monday, March 3rd at 7 p.m. in the Library.

The motion to adjourn meeting at 8:30 p.m. by Jill W.

2nd – Stephanie B.

All in Favor. No one opposed.